

February 5, 2019

Dear Third Grade Parents,

As you recently learned, EVSC chose to use the virtual learning option to assist our students in making up the additional days missed due to snow and cold weather. This exciting learning platform will engage children in technology rich activities while strengthening their skills of standards taught in the curriculum. The third grade teachers worked together to prepare lessons and activities for your children to meet the requirements of the virtual learning days. This letter will help you know what to expect regarding the assignments and times teachers will be available to help your child during the virtual learning days. Please keep this letter to use throughout the virtual learning days. It is a team effort!

Virtual learning tasks will come home with students on **Tuesday, February 5, 2019**. Students will have the entire week to work on the tasks. Tasks will be **due the following Tuesday, February 12**. When the work tasks come home, you will find a directions sheet outlining the tasks and a double-sided work paper with the tasks that must be completed and returned to school. Your child's homeroom teacher will evaluate your child's work. It is very important that your child completes the assignments given so they may count toward attendance for making up the missed school day. If the weekly tasks are insufficient or not completed, that work will not give students attendance credit for the missed school day. The third grade teachers at Highland want to do everything possible to ensure your child's success in completing the virtual assignments. It is important to know that teachers will be unable to help complete the assignments during the normal school day. This is because the assignments given to the students are to make-up the lost work time during the snow days. Our regular school day must continue with the instruction that was planned and scheduled.

In order to make this experience as pleasant as possible, the third-grade teachers have designed a website for you to access directly through our existing third grade website. The third-grade class website is <https://highlandthirdgrade.weebly.com>. Go to "Our Work" page and find the button for Virtual Learning. Click on this button, and you will be taken to our Virtual Learning Website. On this website, you will find all the necessary information needed to complete these virtual assignments. With the click of a button, you will be taken directly to the needed sites for these tasks.

Each third-grade teacher will have email office hours the week of February 5 through February 12, outside of regular school hours to be available for questions and to help with the assignments. If your child's homeroom teacher does not have office hours that fit your schedule, other third grade teachers will be available to help. **Please see the attached calendar of the 3rd grade teachers' office hours, so that you may plan accordingly.** Office hours outside of the regular school day will be directed toward the virtual assignment questions and assistance. You may access teacher emails directly from the Weebly site.

The work assigned for the virtual days will require students to use the Internet and technology. If you do not have Internet access at home, there are a variety of locations that you can go to in order for you child to complete the assigned work. A few examples of locations that have Internet access to the community are: The Evansville Public Library, The Boys and Girls Club, and Highland Elementary. The computer lab at Highland will be open from 7:00 - 7:45 a.m. and after school until 4:15 p.m., Wednesday through Monday.

We have taken the time to consider and plan for many variables. The third grade teachers are available for questions to assist you and the students in making the virtual learning days a successful solution. We want this to be successful and beneficial for our students. Thank you for your assistance.

Sincerely,

Third Grade Teachers